

May 2014

PRT 3208 Food & Beverage Management

Topic	Reading	Tue	Wed	Thu	Deadline	Sat
<p><i>Summer Semester Begins May 12th— All course materials (including all assignments and assessments) will be available on the first day of the semester. You may elect to finish the course week by week as scheduled or just proceed to through the course as soon as you prefer—You may not complete the course late!</i></p>						
				1	2	3
4	5	6	7	8	9	10
11 Week 1: Course Orientation & The Food Industry	12 Summer Semester Begins Today Ebook: Chapter 1	13	14	15	16	17
18 Last Day to Add without a Permission Code Week 2: Organization of F&B Operations/Mgmt	19 Ebook: Chapter 2 & 3	20	21 Last Day to Drop (Delete) a Class	22	23 Orientation Related Assignments & Quiz & Chapter 1 Review Quiz due at 12 noon today	24
25 Week 3: Food & Beverage Marketing	26 Memorial Day— University Closed Ebook: Chapter 4	27 Last Day to add, elect CR/NC, or audit classes	28	29	30 Chapter 2 & 3 Review Quiz due at 12 noon today	31

June 2014

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Topic	Readings	Tue	Wed	Thu	Deadlines	Sat
<i>1 Week 4: Nutrition for Food Service Operations & The Menu</i>	<i>2 Ebook: Chapter 5 & 6</i>	3	4	5	<i>6 Chapter 4 Review Quiz Completed— Assignment 1 Due at noon</i>	7
<i>8 Week 5: Standard Product Costs and Pricing Strategies</i>	<i>9 Ebook: Chapter 7</i>	10	11	12	<i>13 Chapter 5 & 6 Review Quizzes due at 12 noon today</i>	14
<i>15 Week 6: Preparing for Production</i>	<i>16 Ebook: Chapter 8</i>	17	18	19	<i>20 Last Day to withdraw from classes Chapter 7 Review Quiz due at 12 noon</i>	21
<i>22 Week 7: Production</i>	<i>23 Ebook: Chapter 9</i>	24	25	26	<i>27 Chapter 8 Review Quiz due at 12 noon today</i>	28
<i>29 Week 8: Food and Beverage Service</i>	<i>30 Ebook: Chapter 10</i>					

July 2014

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Topic	Readings	Tue	Wed	Thu	Deadlines	Sat
Week 8: Food and Beverage Service	Ebook: Chapter 10	1	2	3 Chapter 9 Review Quiz—Assignment 2 Due at noon today	4 Holiday—University closed	5
6 Week 9: Sanitation and Safety	7 Ebook: Chapter 11 No Late Submissions after today	8	9	10	11 Chapter 10 Review Quiz due at 12 noon today	12
13 Facility Design, Layout, and Equipment	14 Ebook: Chapter 12	15	16	17	18 Chapter 11 Review Quiz due at 12 noon today	19
20 Financial Management	21 Ebook: Chapter 13	22 Please utilize the Excel Spreadsheet to calculate your grade	23	24 Holiday—University closed	25 Last Day to reverse CR/NC Chapter 11 Review — Secret Diner Bonus due at 12 noon today	25
27 Review and Complete the Final Exam	28 Review Study Questions & Weekly Quizzes	29	30 Last Day of Summer Semester classes Chapter 13 Review Quiz Completed	31 Final Exams	August 1 Final Exams	